



Preparing for your Visit to YMCA Wanakita

Prior to Arrival

- ❑ Contract Agreement and 10% non-refundable deposit sent to Wanakita at least 90 days prior to arrival date in order to secure booking
- ❑ Packing List distributed to students
- ❑ Health, Dietary and Behavioural information forwarded to Wanakita at least two weeks prior to visit
- ❑ Notify Outdoor Centre Program Coordinator of any birthdays while at Wanakita or special requests
- ❑ Emergency vehicle arranged to be available at Wanakita for duration of visit
- ❑ Arrival and departure times, program schedule, additional meals, cabin arrangements confirmed with the Outdoor Centre Program Coordinator at least two week prior to visit
- ❑ Final participant numbers confirmed with Outdoor Centre Program Coordinator at least one week prior to visit
- ❑ Students divided into rotation groups (group sizes to be confirmed by OC Program Coordinator) and cabin groups (single gendered in groups of 10) and lists sent to Wanakita prior to arrival

Upon Arrival

Teachers/chaperones will meet with their group's Facilitator to review on-site responsibilities, policies, and to confirm the following:

- Final participant and teacher/chaperone numbers
- Dietary needs, health concerns, behavioural issues, requests, allergies and birthdays
- Review the schedule to ensure it meets your expectations
- Assign teachers/chaperone to each rotation group or create a schedule to ensure appropriate support and supervision

While at Wanakita

Free Time/Choice Period Supervision

- Throughout the day, free time or choice activities may be scheduled to allow for outdoor free play under teacher/chaperone supervision. Recreational equipment (i.e. broomball, gaga, fort building, crafts, etc.) can be made available as well as an opportunity for an additional kayak facilitated by a Wanakita staff member. This is also a great opportunity for teacher/chaperone led activities, meetings or debriefs. Wanakita staff can be made available during these times but your support is very much appreciated in order to allow our staff members preparation/meeting time.



Preparing for your Visit to YMCA Wanakita

Evening Supervision

- Once Wanakita programs have ended in the evening, it is the responsibility of teachers/chaperones to coordinate bedtime and evening supervision until breakfast the following morning
- We ask that teachers/chaperones patrol cabins and check in on students during this time, as Wanakita Staff members will be off duty from 9pm – 8am
- Teachers/chaperones should be available to students in the event of an emergency or concern during the night
- A Wanakita staff member will be on call throughout the evening and can be contacted in the event of an emergency

Phones/Internet

- Pay phones are available in the teacher/chaperone accommodations for personal calls. If an important or confidential work call needs to be placed, please speak with your group facilitator and this can be arranged on one of our office phones
- We do not have access to Wi-Fi on-site, but we do have internet access available through an Ethernet connection in the teacher/chaperone accommodations on our West site. You will need to bring your personal computer if you intend to access the internet while at Wanakita. If you are staying on our East site and require immediate internet access, please speak with your group facilitator and this can be arranged at one of our office computers
- We encourage full emersion into the Wanakita environment and ask that students refrain from bringing electronic devices (ex. iPods, cell phones, etc.) with them to Wanakita. As such, we ask that teachers/chaperones help us to enforce this policy and refrain from using cell phones or personal electronic devices in the presence of students or other participants at Wanakita

General Involvement

- We want you and your chaperones to have fun at Wanakita and we encourage you to participate as much as possible in all of the programs offered during your stay. Our staff will lead all of the programs and activities, and will be actively involved during meal times, however, as with any field trip, the ultimate responsibility for the care and conduct of your students lies with the teachers and chaperones. Please let your students and chaperones know your expectations and those of the camp prior to your visit. A teacher/chaperone must be present at all waterfront and challenge course activities
- Please help us by ensuring that all students arrive at scheduled activities and meals on time and by providing additional support for individuals with developmental or behavioural issues



Preparing for your Visit to YMCA Wanakita

Additional Notes for School Groups

- Lunch is NOT provided by Wanakita on arrival day unless otherwise arranged at an additional cost. Groups are responsible for eating lunch before arrival or bringing a bagged lunch that can be eaten at Wanakita upon arrival
- Transportation to and from Wanakita is the full responsibility of the visiting group
- Quiet hours are from 10:00pm until 7:00am; please respect other groups who may be participating in programs on the site as well as our neighbours on beautiful Koshlong Lake
- Cabins will be examined before and after each usage. In the event of graffiti, damage to buildings, or buildings requiring beyond normal cleaning, the cost of any repairs will be included with the final invoice

****Please do not bring any food/snacks that may contain nuts due to severe allergies***